

**Kanawha County Emergency Ambulance Authority
Executive Committee Meeting Minutes
January 22, 2026**

A meeting of the KCEAA Executive Committee took place at 11:00a.m. on Thursday, January 22, 2026, at KCEAA Central Office located at 601 Brooks Street, Charleston, WV.

Committee Members Present:

Mr. Harry Miller	Mr. Rory Isaac(zoom)	Ms. Lillian Morris
Mr. Tim Morris		

Committee Members Absent:

Mr. Dave Fletcher	Commissioner Lance Wheeler
-------------------	----------------------------

Staff/Other:

Ms. Monica Mason	Ms. Jordan VanMeter	Mr. Jason Wilson
Mr. Jason Sergent	Mr. John Shaheen	Ms. Carrie Dysart
Mr. Tom Susman(zoom)	Mr. Ethan Walker	

Call to Order:

Mr. Harry Miller called the meeting to order.

Approval of Minutes:

Motion made by Mr. Tim Morris, second by Ms. Lillian Morris, to approve the meeting minutes from December 29, 2025. The motion passed.

New Business:

Personnel Manual- Jordan VanMeter:

- The committee reviewed the personnel manual that was provided to all members, and it was noted that the only change from the 2025 approved manual is the updated attendance section approved by the board on November 20, 2025.

Motion made by Mr. Tim Morris, second by Mr. Rory Isaac, to recommend approval of the 2026 Employee Manual to the full board. The motion passed.

Old Business:

- No old business.

Adjournment:

There being no further business, a motion was made by Mr. Tim Morris, second by Ms. Lillian Morris, to adjourn the meeting. The motion passed.

Respectfully submitted:



Ethan Walker